



## CHECK LIST

- Call 316-371-7226 for an informational phone consultation.
- Complete the Home Study Application - Sent via email.
- Return the application with the \$200 non-refundable processing fee, which is applied to the total cost (PayPal is accepted).
- Provide the email addresses of three personal references.
- Check with your agency or attorney regarding the type of criminal background check they require. Choose the one your attorney or agency recommends:
  - [Certified Kansas Bureau of Investigation \(KBI\)](#) background check for each adult living in your home.
  - [Fieldprint Background Check](#) for each adult living in your home.
- Follow the link to complete your [Child Abuse and Neglect \(CANIS\)](#) background check for each adult in your home.
- Follow the link to obtain a health assessment form for each person in your home and have these completed by your physician.  
[Health Form 16 & older](#)  
[Health Form 15 & younger](#)
- Once the Home Study Application is received the home study interview will be scheduled.
- All accompanying documents (KBI, CANIS, health assessment, and references) must be obtained prior to interview date. These forms are required to finalize the study.